



सत्यमेव जयते

Govt. of India

Ministry of Health & Family Welfare

Family Welfare Training & Research Centre, Mumbai

WALK IN INTERVIEW

Family Welfare Training & Research Centre, Mumbai, a Central Training Institute of Ministry of Health and Family Welfare, Government of India is primarily involved in training of Medical & Paramedical personnel in Public Health, Health Education, Promotion and Research. Walk-in Interview will be conducted for the following posts which will be on purely contract basis for one year.

Sr. No	Post	No	Qualifications	Consolidated pay/month	Date & Time of Walk-in Interview
1	Consultant-Public Health	1	Medical Postgraduate in Community Medicine/Public Health with 3-5 years experience in Health Management and Research.	80,000	5/10/2018 at 9.30 A.M
2	Consultant-Training	1	Post Graduate Degree/Diploma with 5 years' experience in developing & evaluating training programmes. Preference will be given for post-graduation in Public Health/ Preventive & Social Medicine.	60,000	4/10/2018 at 9.30 A.M
3	Statistical Officer	1	Postgraduate degree in Statistics from recognized institute. Experience of working in Public Health Sector.	40,000	5/10/2018 at 2.00 P.M
4	Sociologist	1	Postgraduate in Sociology from recognized institute with 3 years' experience.	40,000	4/10/2018 at 2.00 P.M

Candidates fulfilling the above required qualifications may appear before the Selection Committee with their original certificates, updated CV and self-attested photocopies of all relevant documents for the walk-in interview at Family Welfare Training & Research Centre, 332 S.V.P Road, Khetwadi, Mumbai – 400004.

Sd/-

DIRECTOR

Family Welfare Training & Research Centre,
Mumbai

Terms of Reference

Consultant (Public Health)

FWTRC, Mumbai on behalf of Ministry of Health & Family Welfare, Govt. of India is seeking applications from qualified candidates for the above mentioned post purely on contract basis

POSITION: Consultant (Public Health)

1. ESSENTIAL QUALIFICATIONS AND EXPERIENCE:

MBBS with post-graduation in Community Medicine/Public Health with 3-5 years' experience in Public Health, Health Management and Research.

2. SKILLS AND COMPETENCIES:

Knowledge of Public Health Management and Research, Knowledge of the latest health policies and procedures, Public Health Programmes, Effective communication skills, with demonstrated ability to talk and listen to people and build rapport with them and computer proficiency and familiarity with database programmes & commonly used packages like MS Word, Excel, PowerPoint, Epi Info and SPSS.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

- i. Conduct situational analysis and understand public health need.
- ii. Coordinate with various key stakeholders for facilitation of institutional activities.
- iii. Monitor & evaluate public health activities.
- iv. Develop research studies/ evaluation protocols for any given scope of work.
- v. Identify, prepare, plan and implement new training programmes under National Health Mission.
- vi. Prepare report and publish institutional research data.
- vii. Provide technical support in implementation of institutional activities.
- viii. Develop training materials and content in the area of public health.
- ix. Assist in conducting trainings, workshops, seminars etc.
- x. Plan and implement new regular courses for doctors and para-medics in the field of public Health.

4. AGE LIMIT:

Up to 40 years as on the last date of receiving of application. Retired Government / Public Sector Officers up to the age of 65 years are eligible to apply.

5. NUMBER OF VACANCIES: 1 Vacancy, UR.
6. CONTRACT TYPE AND PERIOD: The position is on contractual basis, initially for a period of one year, extendable thereafter, on the basis of performance and subject to further approval by the Government of India.
7. Remuneration: Consolidated remuneration is Rs. 80,000/-PM.
8. LOCATION: Family Welfare Training & Research Centre, Mumbai.
9. CONTACT INFORMATION:

Director,
Family Welfare Training & Research Centre,
(M/o Health & Family Welfare, Govt. of India)
332 SVP Road, Khetwadi, Mumbai-400004
off: +91 22 23881724/238393165 Tel/Fax:
+91 22 23862736
Web Site: <http://www.fwtrc.gov.in>

Note: TA/DA will not be paid for attending the interview.

Terms of Reference

Consultant (Training)

FWTRC, Mumbai on behalf of Ministry of Health & Family Welfare, Govt. of India is seeking applications from qualified candidates for the above mentioned post purely on contract basis

POSITION: Consultant (Training)

1. ESSENTIAL QUALIFICATIONS AND EXPERIENCE:

Post Graduate Degree/Diploma with 5 years' post qualification experience in developing & evaluating training programmes. Preference will be given to post graduation in Public Health/ Preventive & Social Medicine.

2. SKILLS AND COMPETENCIES:

Knowledge of Public Health, Knowledge of English and Hindi language, both written and oral, good communication skills, computer proficiency and familiarity with database programmes & commonly used packages like MS Word, Excel, Power-Point etc.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

- i. Conduct training needs assessment for the health workforce vis-a-vis the programme needs.
- ii. Develop training strategy as per the training needs.
- iii. Develop training materials and content in the area of public health.
- iv. Review and coordinate in updating of training modules.
- v. Develop and implement innovative training methodology like E-Learning.
- vi. Supervise trainings programmes conducted by the institute for quality and content and provide feedback for improvement as needed.
- vii. Develop tools for evaluation of training programmes.
- viii. Conduct training programmes, workshops, seminars etc.
- ix. Undertake any other assignments, which may be assigned from time to time.

4. AGE LIMIT:

Up to 40 years as on the last date of receiving of application. Retired Government / Public Sector Officers up to the age of 65 years are eligible to apply.

5. NUMBER OF VACANCIES: 1 Vacancy, UR.

6. CONTRACT TYPE AND PERIOD:

The position is on contractual basis, initially for a period of one year, extendable thereafter, on the basis of performance and subject to further approval by the Government of India.

7. Remuneration: Consolidated remuneration is Rs. 60,000/-PM.

8. LOCATION: Family Welfare Training & Research Centre, Mumbai.

9. CONTACT INFORMATION:

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(M/o Health & Family Welfare, Govt. of India)
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Terms of Reference

Statistical Officer

POSITION: Statistical Officer

1. ESSENTIAL QUALIFICATIONS AND EXPERIENCE:

Post Graduate Degree in Statistics /Operational Research/ Mathematical Statistics / Applied Statistics from recognized University with 3 years' experience of Statistical work involving collection, compilation and interpretation of statistical data.

2. SKILLS AND COMPETENCIES:

Knowledge of Public Health, Knowledge of English and Hindi language, excellent computer skills using computer programmes and statistical software/ packages.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

- i. Apply techniques of Research Designs on various operational research planned by the organization.
- ii. Carry statistical estimations, editing and data encoding.
- iii. Develop data encoding logic for data processing;
- iv. Developing statistical tools for data collection.
- v. Collect, analyse and interpret statistical data, prepare reports and facilitate publication in peer reviewed journals.
- vi. Conduct and organize research in public health involving the use of statistical methods/ quantitative techniques/ qualitative techniques.
- vii. Conduct teaching sessions for various training courses run by the institute.
- viii. Undertake any other assignments, which may be assigned from time to time.

4. AGE LIMIT:

Up to 40 years as on the last date of receiving of application. Retired Government / Public Sector Officers up to the age of 65 years are eligible to apply.

5. NUMBER OF VACANCIES: 1 Vacancy, UR.

6. CONTRACT TYPE AND PERIOD: The position is on contractual basis, initially for a period of one year, extendable thereafter, on the basis of performance and subject to further approval by the Government of India.

7. Remuneration: Consolidated remuneration is Rs. 40,000/-PM.
8. LOCATION: Family Welfare Training & Research Centre, Mumbai.
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Terms of Reference

Sociologist

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POSITION: Sociologist

1. ESSENTIAL QUALIFICATIONS AND EXPERIENCE:

Postgraduate in sociology/ social work from recognized institute with 3 years' experience preferably in Health Research.

2. SKILLS AND COMPETENCIES:

Knowledge of Public Health, Knowledge of English and Hindi language, good communication skills, computer proficiency and familiarity with database programmes & commonly used packages like MS Word, Excel, MS Power-Point etc.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

- i. Design research projects to test theories about social issues.
- ii. Collect data through surveys, observations, interviews, and other sources.
- iii. Analyse and draw conclusions from the data.
- iv. Prepare reports, articles, or presentations detailing their research findings.
- v. Coordinate and collaborate with other sociologists or social scientists.
- vi. Consult with and advise clients, policymakers, or other groups on research findings and sociological issues.
- vii. Conduct teaching sessions for various training courses run by the institute.
- viii. Undertake any other assignments, which may be assigned from time to time.

4. AGE LIMIT:

Up to 40 years as on the last date of receiving of application. Retired Government / Public Sector Officers up to the age of 65 years are eligible to apply.

5. NUMBER OF VACANCIES: 1 Vacancy, UR.

6. CONTRACT TYPE AND PERIOD: The position is on contractual basis, initially for a period of one year, extendable thereafter, on the basis of performance and subject to further approval by the Government of India.

7. Remuneration: Consolidated remuneration is Rs. 40,000/-PM.
8. LOCATION: Family Welfare Training & Research Centre, Mumbai.
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