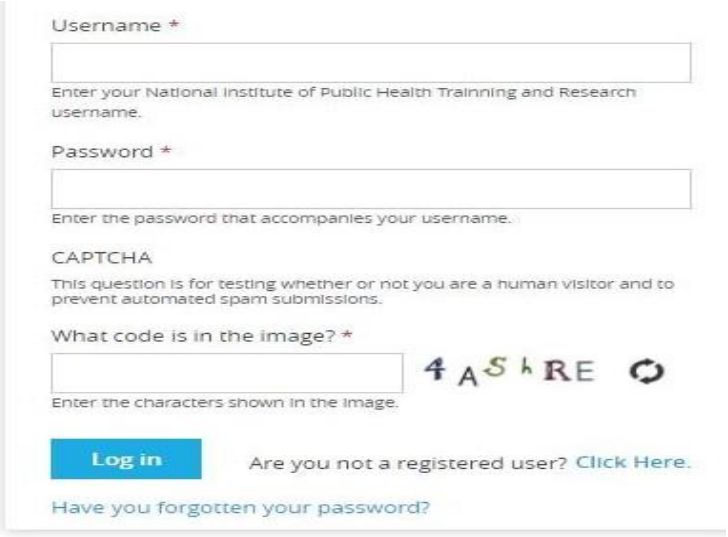
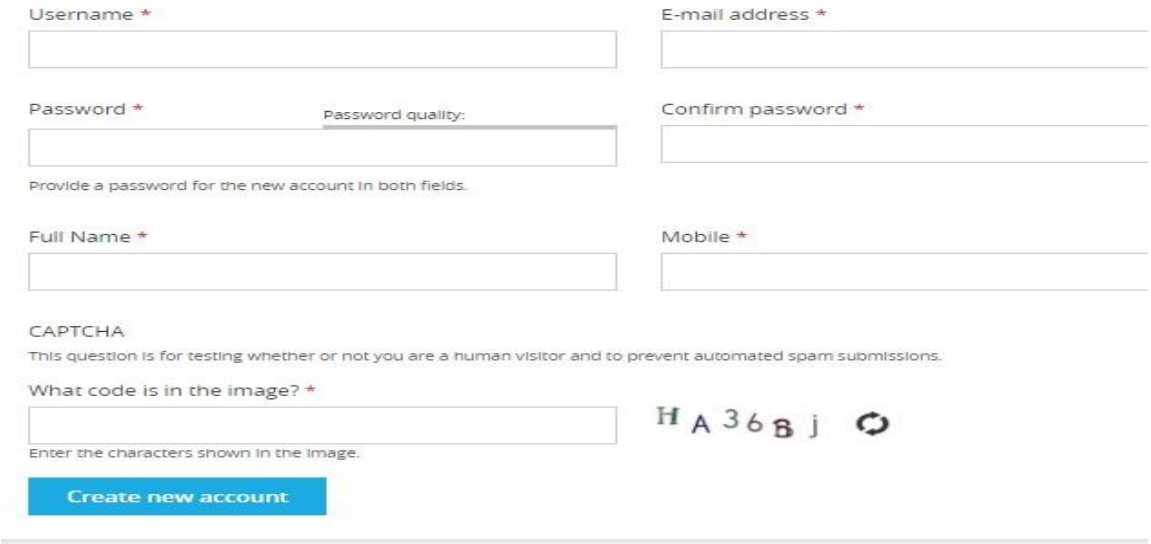
**Please read this guideline before filling up your online application form.**

- The candidate apply for the Academic Regular Courses should first register in the website www.fwtrc.gov.in
- Go to the website www.fwtrc.gov.in . Click on "**Login**" button.
- If candidate have login ID and Password then they can directly login for apply form.



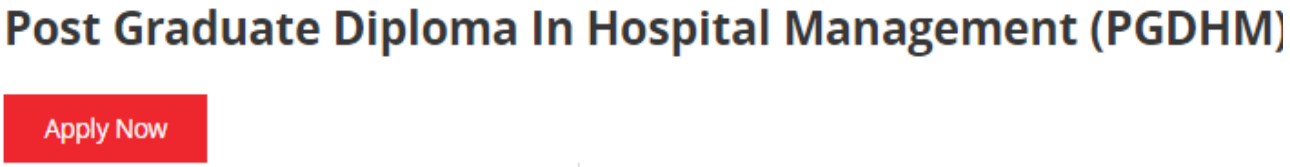

- If Not registered then Click on '**Are you not a registered user? Click Here** 'link.

1) Username: Please enter your username (Login ID).
2) Email: The applicant has to enter his/her own valid & functional email address, which will be used for the application process.
3) Password: Choose your password (Length must be strong) Use uppercase & lowercase alphabets, numerical, special characters.
4) Full name: Enter your Full Name in Capital Letters.
5) Mobile : Enter your Mobile Number.
6) Click on '**Create New Account**'.

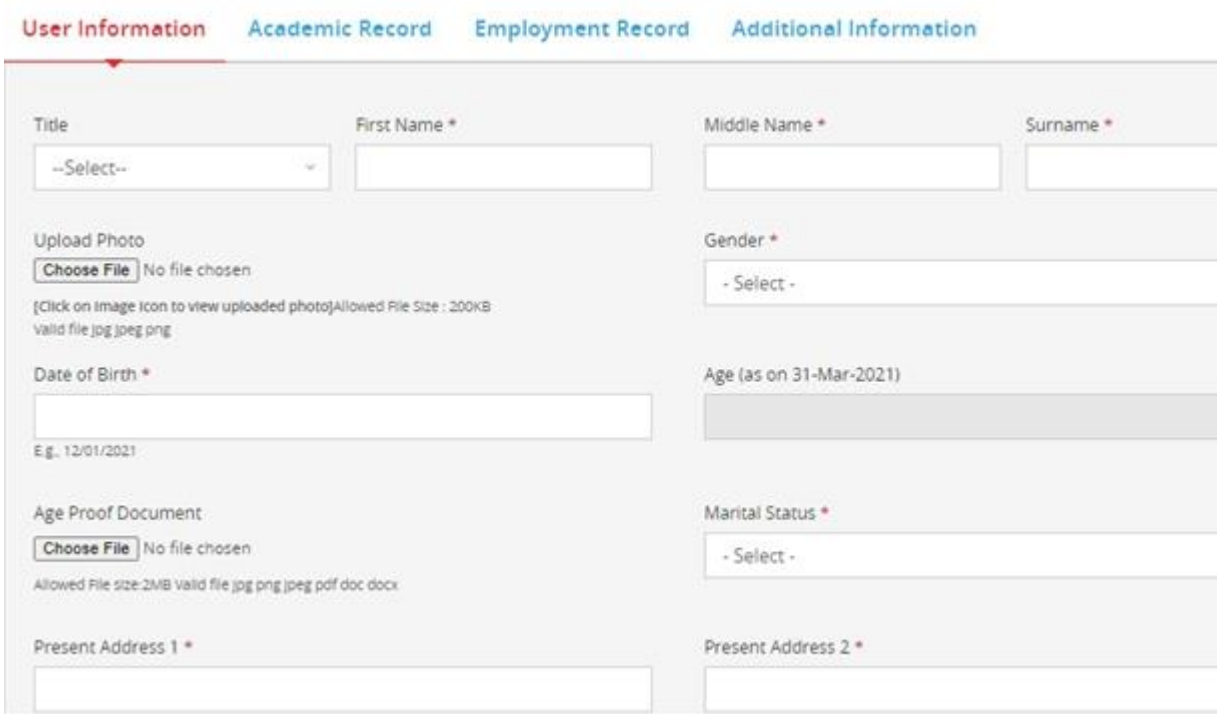


- After Login Please click on "**Academic**", then you can select your **Regular Courses** which you want.

- If you want to apply for Post Graduate Diploma In Hospital Management , then select Post Graduate Diploma In Hospital Management and click on "**Apply Now**" tab.




(Use CAPITAL LETTER Only & fill ALL * FIELD).



1) User Information :
    - All * field are mandatory/compulsory.
    - Fill your basic details.
    - Upload photo: allowed file size is less than **200kb** (jpg, jpeg and png ).
    - Age Proof: Birth certificate, PAN card, ADHAR card etc. allowed file size less than **2MB**, valid file format jpg, jpeg, pdf, doc, docx , png.
    - Read again and Click your declaration check box then click on Save AS Draft.

2) Academic Record:
    - Enter your educational details.
    - Upload Academy document (SSC/Graduation): Allowed file size is less than **2MB** (jpg,png,pdf,jpeg,doc, docx).

3) Employment Record:
    - Enter your work Experience record
    - Attach/upload experience certificate: jpg,pdf,jpeg,doc,docx,png.

4) Additional Information:
    - Enter in short your important present job responsibilities.
    - Scan Signature of the applicant allowed less than **200 kb** (valid format jpg,jpeg,png,pdf,doc,docx).

        ❖ Kindly note that after fill the application form take the print of form stick passport size photo and send hard copy to director of NIPHTR with your signature.

ENCLOSURES TO BE ATTACHED ALONG WITH APPLICATION FORM:

1. SSC certificate (attested copy)
2. Graduation certificate (attested copy)
3. Age proof (attested copy)
4. Caste certificate along with validity certificate (attested copy)
5. Non creamy layer certificate for OBC candidates (attested copy)
6. Experience certificate
7. Forwarding letter from Competent Authority
8. Medical fitness certificate from the District Civil Surgeon or equivalent Competent Medical