

#### **GOVERNMENT OF INDIA**

# राष्ट्रीय जन स्वास्थ्य प्रशिक्षण एवं अनुसंधान संस्थान National Institute of Public Health Training & Research

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संख्या.एन.आय.पी.एच.टी.आर./ /2021-22/

## Quotation for purchase of books for NIPHTR Library, Mumbai

NIPHTR, Mumbai is inviting Quotation in the prescribed format from the reputed book agencies for "Purchase of Books" at NIPHTR Plot no.6 & 6 A, Sector 18, New Panvel, Navi Mumbai as per Annexure

#### **Terms and Conditions:**

- 1. After issue of supply order, the ordered books will have to be supplied at NIPHTR library, 1st floor, Plot No. 6 & 6A, Sector 18, New Panvel, Navi Mumbai within 15 days.
- 2. Payment will be made to respective supplier(s) after receipt of supplied books through PFMS.
- 3 The books must be original and of latest edition.
- 4. The rates (percentage of discount) quoted for the books will be valid for other books also to be procured during the next 12 months.
- 5. The net price/rates quoted must be inclusive of all taxes and charges including Package/forwarding/transportation & delivery.

Interested book Agencies submit their quotation in the format given below on letter head superscripted "Quotation for purchase of books "which must be send to the director.fwtrc@nic.in.

Last date and time for submission of tender is 21st September 2021 till 17:00 hrs.

#### **PGDHM**

#### RECOMMENDED TEXT BOOKS AND JOURNALS

#### Paper I: General Administration and Management

Sr.						Net
No	Title	Author		Price	Discount	Price
1	Management: A Global, Innovative and Entrepreneurial Perspective	Harold Koontz	Rs			
2	Management	JF Stoner	Rs			
3	Organisational Behaviour	Stephen P Robbins	Rs			
4	Management of Organisational Behaviour	Paul Hersey	Rs			
5	Human Behaviour at work	Keith Davis	Rs			
6	Personnel and Human Resource Management	David Adenzo, Stephen P Robbins	Rs			
7	Principles of Operations Research	Harvey M Wagner	Rs			
8	Industrial Engineering and Management	OP Khanna	Rs			
9	Material Management Inventory Control and Logistics	AK Dutta	Rs			
10	Financial Management for Hospital Administration	GB Kulkarni	Rs			
11	Hospital Stores Management: An integrated approach	Dr Shakti Gupta, Dr Sunil kant	Rs			
12	Principles of Marketing	P Kotler & Armstrong	Rs			
13	Essentials of Healthcare Marketing	E Brokovich	Rs			
14	How to Market your Hospital without Selling your Philosophy	GD Kunders	Rs			

## Paper II: Healthcare and Health Administration

Sr.					Net
No	Title	Author	Price	Discount	Price
1	Parks textbook of Preventive and Social Medicine	K Park			
2	National Health Programmes in India: National policies & legislations related to health	Jugal Kishore			
3	Understanding health Economics - A guide for healthcare decision makers	Paul R, Macrone, UK Kogan			
4	Biostatistics & Research Methodology	Mahajan			
5	Epidemiology in Health Services Management	G.E. Alan Dever			
6	Epidemiology	Leon Gordis			
7	Medical negligence and the Law in India: Duties, Responsibilities, Rights	Tapas Kumar Koley			
8	Medico legal aid to hospitals and doctors with consumer protection law	MS Pandit & Shobha Pandit			
9	Medical Ethics Challenges and prospects in India	Subrata Sharma			

### Paper III: Hospital Planning and Hospital Administration

Sr.					Net
No	Title	Author	Price	Discount	Price
1	Principles of Hospital Administration	JR Mc Gibony			

2	Principles of Hospital Administration and Planning	BM Sakharkar		
3	Planning and Approach to Health Facilities (5 Volumes)	WHO		
4	Hospital Administration Handbook	HS Rowland & BL Rowland		
5	Hospital Planning and Administration	R Lewelyn Davies and HMC Macaulay		
6	Planning, Designing and Maintaining of Hospitals	GD Kunders		
7	Medical and Dental Space Planning: A comprehensive guide to design, equipment and clinical procedures	Jain Malkin		
8	Hospital Infection Control Guideline: Principles and Practice	Sanjeev Singh, Shakti Kumar Gupta, Sunil Kant		
9	Juran's Quality Handbook	Joseph M Juran		
10	Handbook of Healthcare quality & patient safety	Gyani G, Thomas A		
11	Handbook of Human Factors and Ergonomics in Healthcare and Patient Safety	Pascale Carayon		
12	Quality in Healthcare	Al Alassaf		
13	Applying quality management in Healthcare			
14	Quality & Accreditation of Healthcare Organisations	WHO		
15	Accreditation Manual	NABH		
16	American Institute of Architects	Hospital & Healthcare Facilities		
17	Hospital & Healthcare Facilities	Bureau of Indian Standards		
18	IPHS guidelines			

# Paper IV: Management of Clinical and Non Clinical Services

Sr.					Net
No	Title	Author	Price	Discount	Price
1	Hospital Special Care Facilities	Harold Lauffman			
2	Hospital Beds	J Yates			
3	Antibiotic Policies: Controlling Hospital Acquired Infection	Ian M Gould Jos Van Der Meer			
4	District Healthcare Facilities	WHO			
5	Constructional and Functional requirements for road ambulances: (National Ambulance Code) - Department of Road transport and Highways, Govt of india				
6	Health Building Note (01-16) (Department of Health Govt. of UK)				
7	Hospital and Health Services Administration: Principles and Practices	Tabish Syed Amin			
8	Leveraging Lean in Hospital ancillary Services	Charles Protzman and Joyce Kerpchar			
9	Handbook of Hospital Security and Safety	James T Turner			
10	Emergency Medical Services & Disaster Management	Dr PK Dave, Dr Shakti			

### Journal & Magazines

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Sr. No	Title	Author	Price	Discount	Net Price
1	Health Policy and Planning				
2	Hospital and Health Network				
3	Health Service Management & Research				
4	Express Healthcare				
5	JAHA: Journal of Academy of Hospital Administration				
6	Physician Executive Journal				
7	Health Service Management Review				
8	World Hospitals and Health Services				
9	Journal of Healthcare Management (ACHE)				
10	Journal of Healthcare Management (ACHE)				
11	Journal on Hospital Infection				
12	International Journal for evidence based healthcare				
13	Hospital Design Manual				
14	International Journal of Research Foundation of Hospital and Healthcare Administration				